

CITY OF SHOW LOW
DEVELOPMENT FEE COMMITTEE MINUTES

Wednesday, February 3, 2010

Members Present: Kent McQuillan, Gordon Terracina, Kathleen Behrends, Rob Jones

Staff Present: Justen Tregaskes, Community Development Director; Ken Patterson, Public Works Operations Director; Diana Hough, Administrative Assistant.

1. Call to Order. The meeting was called to order at 5:05 pm.
2. Approval of Minutes. Ken Patterson noted that one comment attributed to him was actually made by Justen. **Kent moved to approve the minutes with the noted correction; Kathleen seconded the motion; motion approved.**
3. Review and discussion of a proposed recommendation to city council.

Justen reviewed the proposed changes to the sewer rates as recommended at the last meeting. Single-family residential rate would be \$3,481. Corresponding rate increases were figured on the same percentage of increases, using the TischlerBise recommended value as a base.

Discussion then took place regarding the draft committee report to council. Possible additional text suggested was: reminder that when the fees were first introduced, a Construction Cost Index (CCI) was not allowed by law; and, additional text to ensure that if the CCI goes down, we will not decrease our fee amounts. Justen will add the wording discussed at this meeting and obtain verbal approval from the members present at this meeting prior to formal submittal. **Kent moved to send the recommendations report, with changes discussed at this meeting, to council for approval; seconded by Rob; approved.** Justen said the item will then be placed on the council agenda and requested that the committee members be present at that meeting to answer any questions council might have regarding this recommendation.

Justen suggested this committee continue to meet annually. This will help keep the CCI implementation in place. Discussion can take place regarding activity of the CCI and how it may reflect our current fees. Consideration can also be given to possible increases in other categories.

4. Adjournment. The meeting was adjourned at 5:30 pm.

Respectfully submitted,

Michelle Harris, Administrative Assistant
City of Show Low

Date