

**CAPITAL IMPROVEMENT PLAN ADVISORY COMMITTEE**  
**MINUTES OF SPECIAL MEETING OF THURSDAY, DECEMBER 1, 2011**

1. **Call to Order**

Mr. Kopp called the meeting to order at 5:34 p.m.

2. **Roll Call**

**MEMBERS PRESENT:** Ed Muder, City Manager; Joel Weeks, Deputy City Manager/Community Services Director; Bill Kopp, Public Works Director; Shane Hemesath, Civil Engineer; Justen Tregaskes, Planning and Zoning Director; Doug Sandstrom, Administrative Services Director; Glen Boyd, Airport Manager; Teryl Murray, Public Works Operations Manager; Chris Hudson, Citizen Representative; Jerry Howell, Citizen Representative; and Michelle Harris, Administrative Assistant

3. **Old Business**

A. None.

4. **New Business**

A. Fiscal Year 2013 through Fiscal Year 2017 Capital Improvements Plan (CIP) Projects.

The committee reviewed the current list of Capital Improvements Plan (CIP) projects for Fiscal Year 2013 through Fiscal Year 2017, which is shown as Attachment A. During the discussion, staff agreed that the list of projects needed to be reviewed further and revised before going to City Council in January 2012.

The CIP Advisory Committee will meet again on Wednesday, December 14, 2011, at 4:00 p.m. in the City Hall Deuce of Clubs conference room to finalize the CIP budget for Fiscal Year 2013 through Fiscal Year 2017.

5. **Adjournment.**

Mr. Kopp adjourned the meeting at 7:57 p.m.

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Michelle Harris  
Administrative Assistant

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Approval Date

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William C. Kopp, P.E., CFM  
Public Works Director

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Approval Date