

# NEW WATER CONNECTION APPLICATION



City of Show Low  
 Building Safety Department  
 180 N. 9<sup>th</sup> Street  
 Show Low, AZ 85901  
 (928) 532-4050 Fax (928) 532-4059

Location (address) of **new** water connection: \_\_\_\_\_

Building permit #: \_\_\_\_\_ Assessor's Parcel Number: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ e-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ e-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Inside City limits:  YES  NO      E-mailed PW:  YES  NO      Service line to property:  YES  NO

<b>Water Supply Fixture Units</b> (Information to be provided by the applicant)			
Individual Fixtures	Number	Multiply by	Total
Bathtub (w/ or w/o shower head)		1.4	
Clothes washer		1.4	
Dishwasher		1.4	
Full-bath group (w/ bathtub or shower stall)		3.6	
Half-bath group (w/ water closet & lavatory)		2.6	
Hose bib		2.5	
Kitchen group (dishwasher & sink)		2.5	
Kitchen sink		1.4	
Laundry group (washer stand pipe & tub)		2.5	
Laundry tub		1.4	
Lavatory		0.7	
Shower stall		1.4	
Water closet (tank type)		2.2	
<b>Total number of fixture units</b>			

**FOR OFFICE USE ONLY**

Water Meter Size

Water Service Line Size

Turn-on Fee (605)

Water Meter (606)

Water Capacity Fee (607)

Waste Capacity Fee (608)

Service Tap Fee (610/611)

Security Deposit (614)

**Total Fees Due\***

(Updated 1/2/2020)

Distance from water meter to furthest fixture: \_\_\_\_\_ feet

**\*Additional fees may be required based on terrain/topography of the property.**

*(Note: Up to 10 business days process time may be required to determine service tap fees.)*

I hereby certify that I have read and examined this application and know the same to be true and correct.

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Sign Name

\_\_\_\_\_  
 Date



**City of Show Low**

*"Named by the turn of a card"*

180 North 9<sup>th</sup> Street  
Telephone (928)532-4000  
Facsimile (928) 532-4009  
www.showlowaz.gov

**PERMIT FOR WORK WITHIN A PUBLIC RIGHT – OF – WAY  
PUBLIC UTILITIES APPLICATION**

NAME OF APPLICANT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT PERSON FOR DESIGN: \_\_\_\_\_ PHONE: \_\_\_\_\_

CONSTRUCTION TO BE DONE BY (UTILITY NAME): \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_ LICENSE #: \_\_\_\_\_

CONTACT PERSON FOR ROW WORK: \_\_\_\_\_ PHONE: \_\_\_\_\_

LOCATION OF WORK: \_\_\_\_\_ LOT #: \_\_\_\_\_

START DATE (ESTIMATED): \_\_\_\_\_ COMPLETION DATE (ESTIMATED): \_\_\_\_\_

NEW RESIDENTIAL: \_\_\_\_\_ OUTSIDE CITY LIMITS: \_\_\_\_\_

**SERVICES NEEDED**

- SERVICE LINE INVESTIGATION
- PAVEMENT <sup>(1)(2)</sup>
- CULVERT <sup>(1)</sup>
- DRIVEWAY <sup>(1)</sup>
- MAILBOX <sup>(1)</sup>
- LANDSCAPING <sup>(1)(2)(4)</sup>
- WATER MAIN TAP <sup>(3)</sup>
- WATER METER
- SEWER MAIN TAP <sup>(3)</sup>
- SEWER SERVICE NO TAP
- LINE EXTENSION <sup>(3)</sup>
- WORKING IN EASEMENT (NOT ROW)
- COMMERCIAL CONSTRUCTION
- ESTIMATE

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>(1)</li> <li>(2)</li> <li>(3)</li> <li>(4)</li> </ul> | <p><i>A plan and written description of the work is required.</i></p> <p><i>Private Retaining Structures and Fences are PROHIBITED in the City Right-Of-Way.</i></p> <p><i>Sewer and Waterline Taps and/or Extensions will incur additional costs which will be determined on a case by case basis. The City will provide a cost estimate for this work. Only City Personnel may make water or sewer main connections.</i></p> <p><i>Landscape plans to be reviewed by Planning and Zoning.</i></p> |
|--|---|

**AGREEMENT**

It is understood and agreed that all work shall conform to applicable City, State and Federal regulations and to all conditions set forth on this permit.

OTHER CONDITIONS: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**FOR CITY STAFF USE ONLY**

BUILDING PERMIT # (IF APPLICABLE): \_\_\_\_\_ A.P.N. \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

SERVICE LINE AVAILABLE AT PROPERTY LINE: SEWER Y \_\_\_ N \_\_\_ WATER Y \_\_\_ N \_\_\_

INVESTIGATE FOR SERVICE DONE BY: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FINAL INSPECTION (IF APPLICABLE): \_\_\_\_\_ DATE: \_\_\_\_\_

FINAL APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_



# WELCOME TO THE CITY OF SHOW LOW!

## APPLICATION FOR UTILITY SERVICES Return

### this sheet with the attached form to:

#### **Office Location:**

Show Low City Hall, Utility Department  
180 N. 9<sup>th</sup> Street  
Show Low, Arizona 85901

#### **Contact Information:**

Phone: (928) 532-4005  
Fax: (928) 532-4044

**Email:** [kross@showlowaz.gov](mailto:kross@showlowaz.gov)

#### **Office Hours:**

Monday – Friday 8:00 a.m. to 5:00 p.m.  
(excluding holidays)

The attached form is needed to start your utility service with the City of Show Low.

Please fill out this form completely and sign your signature at the bottom of the next page. When you return this form, please include either a letter of credit from any utility company that shows one year of a timely and consistent payment history for you or a \$150 security deposit. This deposit is credited to your account after one year of timely payments, or if you close your account, it will be applied to your final bill. The security deposit will be reduced to \$75 if you sign up for electronic auto-pay today.

There is also a \$25 service fee for water service. This service fee is charged when there is a change in the utility account name or if the water is turned on or off. The \$25 fee will be reflected on your first bill.

Today's Date: \_\_\_\_\_

Service Start Date: \_\_\_\_\_

MONDAY – FRIDAY EXCLUDING HOLIDAYS  
(1) BUSINESS DAY NOTICE REQUIRED

**CITY OF SHOW LOW  
APPLICATION FOR UTILITIES**

<b>FOR OFFICE USE ONLY</b>	
DEPOSIT AMOUNT \$ _____	DATE _____
<input type="checkbox"/> CASH <input type="checkbox"/> CHECK <input type="checkbox"/> CC <input type="checkbox"/> LETTER OF CREDIT	BY _____
	ACCT # _____

**\*\*INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

SERVICE ADDRESS	TODAY'S DATE	SERVICE START DATE
Own/Rent Property Own <input type="checkbox"/> Rent <input type="checkbox"/>	Type of Account Residential <input type="checkbox"/> LandLord <input type="checkbox"/> Commercial <input type="checkbox"/>	

APPLICANT INFORMATION				
CUSTOMER NAME			LAST 4 S.S. #	DATE OF BIRTH
MAILING ADDRESS	CITY	STATE	ZIP	PHONE NUMBER
EMPLOYER	EMAIL			

CO-APPLICANT/SPOUSE INFORMATION (IF APPLICABLE)				
CUSTOMER NAME			LAST 4 S.S. #	DATE OF BIRTH
MAILING ADDRESS	CITY	STATE	ZIP	PHONE NUMBER

**Terms and Conditions of Service  
(Please read carefully)**

1. **Please note: "PER CITY POLICY, ONCE A WATER METER HAS BEEN INSTALLED YOU WILL BEGIN RECEIVING A BILL FOR WATER, SEWER, TRASH, AND RECYCLING. THANK YOU FOR YOUR UNDERSTANDING AND COOPERATION IN THE MATTER."**
2. The applicant agrees to pay each utility bill in full for all charges by the due date shown on the bill.
3. The applicant agrees to pay a late fee for any bill not paid by the 25<sup>th</sup> of the month and the account holder agrees and understands that the City has the right to terminate the associated utility service if payment of any bill, including late fees, deposit amounts, and all other assessments, are not paid in full.
4. The applicant understands that a \$25 fee will be assessed against the account holder if the City of Show Low's water valve at the meter is turned off or on by the account holder, except for an emergency. Service calls made after hours will be subject to an after-hours charge. Interpretation of all emergencies shall be at the sole discretion of the City. If a valve breaks during account holder's use of the valve, account holder agrees to pay all costs for replacing the valve.
5. The applicant agrees and acknowledges that if utility service is terminated for non-payment of the utility bill, a fee will be required in addition to payment of all past charges before the water is turned back on.
6. The applicant agrees that if the City incurs any collection costs to recover past due amounts from the account holder for utility services, account holder will pay all such collection costs in addition to the outstanding balance of the account holder's account. "Collection costs" shall include all fees incurred by the City, including but not limited to, actual attorney's fees or any contingency fees charged by an attorney or a collection agency before and/or after a lawsuit is filed.
7. **Since issues may occur when water is turned on, The City of Show Low highly recommends that someone with access to the dwelling be present when services are turned on.**
  - **WILL SOMEONE BE THERE FOR THE TURN-ON?** YES:  [ ] INITIAL NO:  [ ] INITIAL
  - **IF YOU ANSWERED YES, IN CASE NO ONE IS PRESENT WHEN THE TECHNICIAN ARRIVES AT YOUR SCHEDULED TIME, DO YOU STILL WANT THE WATER TURNED ON?** YES:  [ ] INITIAL NO:  [ ] INITIAL
8. When services are turned on, be sure that all faucets and landscaping water is turned off. If you have a main valve on your dwelling, please turn it off. If it appears water is running inside or outside the dwelling, the water service will NOT be turned on. You are responsible for all water usage and any damage that may occur when the water is turned back on.
9. The applicant agrees to comply with all regulations of the City relating to utility services. The account holder agrees that failure to comply with such regulations may result in the termination of utility services.

BY SIGNING THIS APPLICATION, I AFFIRM THAT I AM RESPONSIBLE FOR THE PAYMENT OF ALL  
UTILITY SERVICES PROVIDED BY THE CITY. \_\_\_\_\_

Applicant Signature / Date

**CITY OF SHOW LOW  
UTILITY RATE TABLE**

Resolution 2014-39  
Effective 1/1/2019

<b>Water Rates</b>				
<b>Rate Code</b>	<b>Meter Sizes</b>	<b>Usage Allowance</b>	<b>Base Fee</b>	<b>Rate per 1,000/gal</b>
101	5/8 - 3/4"	5,000	30.37	2.99
102	1"	5,000	46.95	2.99
103	1 1/2"	11,000	98.67	2.99
104	2"	22,000	212.22	2.99
105	3"	44,000	436.90	2.99
106	4" +	67,000	704.15	2.99
<b>Water Rates - Outside City Limits</b>				
<b>Rate Code</b>	<b>Meter Sizes</b>	<b>Usage Allowance</b>	<b>Base Fee</b>	<b>Rate per 1,000/gal</b>
111	5/8 - 3/4"	5,000	37.96	3.73
112	1"	5,000	58.69	3.73
113	1 1/2"	11,000	123.33	3.73
114	2"	22,000	265.28	3.73
115	3"	44,000	546.10	3.73
116	4" +	67,000	880.19	3.73
<b>Wastewater Rates</b>				
<b>Rate Code</b>	<b>Description</b>	<b>Base Fee</b>	<b>Rate per 1,000/gal</b>	
301	Residential	32.62	n/a	
351	Residential - Low Pressure	45.17	n/a	
303	Commercial	26.86	3.07	
361	Commercial - Low Pressure	41.16	3.07	
310	Multi Family/Mobile Home Park	26.86	3.07	
311	Offices/Business/Retail	26.86	3.07	
314	Churches	26.86	3.07	
316	Motels and Hotels	26.86	3.07	
318	Schools	26.86	3.07	
320	Bars	26.86	3.07	
<b>Sanitation Rates - Resolution 2011-07 (effective July 1, 2017)</b>				
<b>Rate Code</b>	<b>Description</b>	<b>Base Fee</b>		
501	First Polycart (One trash, one recycling)		14.80	
502	Additional Polycart		6.38	
<b>Miscellaneous Rates</b>				
<b>Rate Code</b>	<b>Description</b>	<b>Base Fee</b>		
2101	Water Rights Preservation Fee (per month/per active water account)		1.50	
	Seasonal/Inactive Status (resolution R2013-04) - Effective 5/02/13 - Includes connect/disconnect fee for water customers - Fee is due and payable immediately. If not paid in full at time of disconnection the standard late fee shall be applied for all outstanding balances - Account must be current prior to reconnection - Includes all services		150.00	
	Water Connection		25.00	
	Water Disconnect		25.00	
	After Hours Call Out		40.00	
	Re-Read/Read Only		25.00	
	Bulk Meter Activation		150.00	
	Bulk Meter Deposit		800.00	
	Non-Sufficient Funds fee		25.00	
	Late Fee (applied 10 days after billing date)		10.00	
	Security Deposit		150.00	
	- with autopay sign up and continued active autopay		75.00	
	- refunded after 12 consecutive months of prompt payment - may be waived with letter of credit showing 1-year of prompt payment history from previous utility			
	Non-pay Wastewater physical disconnect		600.00	



CITY OF SHOW LOW  
BUILDING SAFETY DEPARTMENT  
180 N. 9<sup>TH</sup> STREET  
SHOW LOW, AZ 85901  
(928) 532-4050 /FAX (928) 532-4059

**COMMERCIAL FEE SCHEDULE\***  
Commercial water and sewer system capacity fees  
*(Fees effective 1/1/2020)*

<b>Meter Size</b>	<b>Meter Cost</b>	<b>Turn-on Fee</b>	<b>Security Deposit</b>	<b>Water System Capacity Fee</b>	<b>Sewer System Capacity Fee</b>	<b>Total* (meter plus fees)</b>
3/4"	\$	\$25	\$150	\$1,589	\$5,288	\$7,313.60
1"	\$	\$25	\$150	\$2,704	\$8,990	\$12,206.30
1 1/2"	\$	\$25	\$150	\$5,254	\$17,464	\$24,459.40
2"	\$	\$25	\$150	\$8,340	\$28,378	\$38,684.20
3"	\$	\$25	\$150	\$19,044	\$63,302	\$84,763.00
4"	\$	\$25	\$150	\$33,624	\$108,449	\$145,066.10

\*Note: Additional building fees will apply

Updated: 1/2/2020



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## MANUFACTURED BUILDING FEE SCHEDULE

*(Fees effective 1/1/2020)*

<b>Manufactured Home (MH) Fees:</b>	
State Manufactured Home Placement Permit	\$350.00
Additional Required Inspections (not included in State permit)	\$200.00
Electric Service Inspection	\$50.00

<b>Factory Built Building (FBB) Fees:</b>	
Residential FBB	\$450.00 per story
Commercial FBB	\$4.50/L.F. per story

<b>Water &amp; Wastewater Fees:</b>	
Wastewater System Capacity Fee	\$3,699.00
¾" Water System Capacity Fee	\$1,589.00
¾" Water Meter Fee	\$
Turn on Fee	\$25.00
Security Deposit (Security deposit may be waived with a letter of credit from a utility company showing one year good payment history.)	\$150.00

<b>Development Fees:</b>	
Streets Facilities (Transportation) Development Fee	\$1,112.00

<b>Total Fees:</b>	
MH replacement on developed lot	\$600.00
MH placement on undeveloped lot	\$7,436.60
One (1) story Residential FBB on developed lot	\$450.00
One (1) story Residential FBB on undeveloped lot	\$7,286.60



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## **OUTSIDE CITY LIMITS WATER SYSTEM CAPACITY FEES**

New water connections only\*  
(Fees effective 1/1/2020)

<b>Meter Size</b>	<b>Meter Cost</b>	<b>Turn-on Fee</b>	<b>Security Deposit**</b>	<b>Water System Capacity Fee</b>	<b>Total (meter plus fees)</b>
3/4"	\$261.60	\$25	\$150	\$1,988	\$2,424.60
1"	\$337.30	\$25	\$150	\$3,380	\$3,892.30
1 1/2"	\$1,566.40	\$25	\$150	\$6,623	\$8,310.40
2"	\$1,791.20	\$25	\$150	\$10,425	\$12,391.20
3"	\$2,242.00	\$25	\$150	\$23,805	\$26,222.00
4"	\$3,818.10	\$25	\$150	\$40,778	\$44,771.10

\*Water line extensions and water main taps will incur additional fees

\*\*Security deposit may be waived with a letter of credit from a utility company showing good payment history for a minimum of 1 year.



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 BUILDING SAFETY DEPARTMENT  
 180 N. 9<sup>TH</sup> STREET  
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**RESIDENTIAL FEE SCHEDULE\***  
 Single Family, Multiple Family and Recreational Vehicle  
*(Fees effective 1/1/2020)*

	Type of Dwelling Unit		
	Single Family Detached	Other Residential	Recreational Vehicle <sup>‡</sup>
<b>Preset Residential Fees</b>			
Streets facilities (transportation) development fee	\$1,112	\$874	\$834
Sewer system capacity fee	\$3,699	\$2,928	\$995
Security deposit	\$150	\$150	\$150
Turn-on fee	\$25	\$25	\$25
<i>Total fixed residential fees</i>	<b>\$4,986</b>	<b>\$3,977</b>	<b>\$2,004</b>
<b>Variable Residential Fees</b> <i>(based on meter size<sup>†</sup>)</i>			
3/4" water meter cost	\$261.60	\$261.60	\$261.60
Water system capacity fee (3/4" meter)	\$1,589.00	\$1,589.00	\$1,589.00
<i>Total variable residential fees for a 3/4" meter</i>	<b>\$1,850.60</b>	<b>\$1,850.60</b>	<b>\$1,850.60</b>
1" water meter cost	\$337.30	\$337.30	\$337.30
Water system capacity fee (1" meter)	\$2,704.00	\$2,704.00	\$2,704.00
<i>Total variable residential fees for a 1" meter</i>	<b>\$3,041.30</b>	<b>\$3,041.30</b>	<b>\$3,041.30</b>
1 1/2" water meter cost	\$1,566.40	\$1,566.40	\$1,566.40
Water system capacity fee (1 1/2" meter)	\$5,254.00	\$5,254.00	\$5,254.00
<i>Total variable residential fees for a 1 1/2" meter</i>	<b>\$6,820.40</b>	<b>\$6,820.40</b>	<b>\$6,820.40</b>
<b>TOTAL FEES* (Preset + Variable)</b>			
<b>Total fees based on a 3/4" meter</b>	<b>\$6,836.60</b>	<b>\$5,827.60</b>	<b>\$3,854.60</b>
<b>Total fees based on a 1" meter</b>	<b>\$8,027.30</b>	<b>\$7,018.30</b>	<b>\$5,045.30</b>
<b>Total fees based on a 1 1/2" meter</b>	<b>\$11,806.40</b>	<b>\$10,797.40</b>	<b>\$8,824.40</b>

\*Note: Additional building fees will apply.

Updated: 1/2/20

<sup>†</sup>For water meter sizes greater than 1 1/2" inch, please contact staff to determine fees.

<sup>‡</sup>A vehicle-type unit less than 400 sq. ft. of gross floor area located on a lot less than 4,999 sq. ft.